



Meeting Minute 6 - G3A

Mobile Environmental Noise Protection System

Rapporteur: Rui Pinto

Participants: Ana Orvalho, João Pinho, Rui Costa, Rui Pinto, Vítor Araújo

Date: 05 November 2012

Time: 14.00h

Place: I323 - FEUP

Meeting duration: 2h30

Topics addressed:

1. System concept report

Decisions:

- The system concept report should be done.
- On the system concept report we should include the system overview, concept generation, concept evaluation and the system breakdown structure (SBS).
- The SBS should be updated.

Actions:

1. Approved last meeting's minute.
2. The SBS was updated.
3. The system concept report was created and edited.

Workplan:

➤ Objectives

1. Edit and finish the system concept report.

➤ Responsibilities

1. All team members should participate on the system concept report elaboration:
 - Ana Orvalho: Introduction
 - João Pinho:
 - Rui Costa:
 - Rui Pinto: Concept Generation -> Brainstorming
 - Vítor Araújo: Concept Evaluation -> Decision Matrixes

➤ Deadline

1. The system concept report should be done until Tuesday, 06 November 2012.

➤ Comments

This meeting was the first after a new plan schedule update (STEC2012 calendar vs05) made on October 31th. According to this document, we had to do a new document delivery (system concept report) until November 4th. We had no chance to reunite and discuss what we had to do until now. Therefore, we expect to deliver that document as soon as possible.